



Texas Department of Agriculture
Handling and Marketing of Perishable Commodities
Change of Principals and Agents

RPC-403

TODD STAPLES, COMMISSIONER

SECTION A	¹ VERIFICATION INFORMATION	
	Full Legal Business Name	
	TDA Client No.	TDA License No.

SECTION B	¹ PRINCIPALS				
	Action to take <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Address Change				
	For Principal type <input type="checkbox"/> Director or Partner <input type="checkbox"/> Officer <input type="checkbox"/> Stockholder with >25%				
	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	First Name	M. I.	Last Name	
	Address				
	City	State	Zip	Title	
	Action to take <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Address Change				
	For Principal type <input type="checkbox"/> Director or Partner <input type="checkbox"/> Officer <input type="checkbox"/> Stockholder with >25%				
	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	First Name	M. I.	Last Name	
	Address				
	City	State	Zip	Title	
	Action to take <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Address Change				
	For Principal type <input type="checkbox"/> Director or Partner <input type="checkbox"/> Officer <input type="checkbox"/> Stockholder with >25%				
	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	First Name	M. I.	Last Name	
	Address				
City	State	Zip	Title		

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023, and 559.004.)

Legal Business Name _____

SECTION C	¹ AGENTS				
	Action to take		<input type="checkbox"/> Add	<input type="checkbox"/> Remove	<input type="checkbox"/> Address Change
	For Agent type		<input type="checkbox"/> Transporting Agent	<input type="checkbox"/> Buying Agent	
	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	First Name	M. I.	Last Name	
	Address				
	City	State	Zip	Title	
	Action to take		<input type="checkbox"/> Add	<input type="checkbox"/> Remove	<input type="checkbox"/> Address Change
	For Agent type		<input type="checkbox"/> Transporting Agent	<input type="checkbox"/> Buying Agent	
	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/>	First Name	M. I.	Last Name	
	Address				
City		State	Zip	Title	

SECTION D	¹ PAYMENT		
	Please see instructions for applicable fees.		
	REGISTRATION IS NOT VALID UNTIL APPROVED BY TDA.		
	Method of Payment (payable to Texas Department of Agriculture)		
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Cashier's Check # _____ <input type="checkbox"/> Money Order # _____		
	Amount remitted \$	Mail to: Texas Department of Agriculture P.O. Box 12076, Austin, TX 78711-2076	
TDA USE ONLY	Receipt No.	Date Receipt Issued	

SECTION E	¹ SIGNATURE	
	By submitting changes to licensing information, the person submitting the changes certifies that he or she is authorized to make such changes on behalf of the licensee and that all information provided is true and correct to the best of the person's knowledge. Any misrepresentation or false statement made by the licensee or the licensee's authorized representative in connection with such changes, whether intentional or not, may result in denial, revocation, or non-renewal of any affected license and/or assessment of monetary administrative penalties.	
	Applicant Name	Title
	Applicant Signature	Date / / month day year

Legal Business Name _____

SECTION F	¹ CHECKLIST
	<p>Please use this checklist to ensure you are sending all of the necessary information and documents.</p> <p><input type="checkbox"/> Handling and Marketing of Perishable Commodities Change of Principals and Agents</p> <p><input type="checkbox"/> Fee (see instructions for assistance with calculating the correct fee), if applicable.</p>
	Please note that an incomplete application may result in processing delays.